



WEST VIRGINIA SOLID WASTE MANAGEMENT BOARD

601 57TH St. SE, Charleston, WV 25304
Mark D. Holstine, PE. Executive Director
Phone: (304) 926-0448 Website: <https://swmb.wv.gov>

Minutes Board Meeting

March 18, 2026

11:00 a.m.

I. Call to Order

II. Roll Call

Present: Mallie Combs, Tim Blankenship, Roger Bryant, Howard Coffield, Jason Frame, Steve Pilato, and Yogesh Patel

Absent: None

Board Counsel: Kelley Goes, Esq.

Staff: Mark Holstine, Sarah Roncaglione, Kelly Vickers, Niki Davis, Isaiah McCoy, Rosamary Schwaiger, and Cathleen Salmons

Visitors Listed: Nicholas County Commission President and NCSWA Chair, Craig Chapman; Mark Joseph and Brooke Pritt with Mark Joseph Accounting

III. Approval of minutes of February 18, 2026, Board Meeting

Chair Combs called for a motion to approve the minutes of the February 18, 2026, meeting. Steve Pilato moved to approve the minutes as presented, and Roger Bryant seconded. The motion carried unanimously.

IV. Financial Reports

A. Financial Statements

During her presentation of the January 2026 financial statements, Ms. Vickers reported that both the balance sheet and income statement remained stable. She clarified that the insurance expense reflects the

quarterly BRIM payment, while employee travel costs were specifically linked to site visits at the Nicholas County Solid Waste Authority.

B. Purchasing Card Report

Ms. Vickers presented the P-card report, clarifying that the HP Inc. charges were for staff laptop replacements due to hardware aging. She also noted that the lodging expenses were incurred during site visits to support the Nicholas County Solid Waste Authority.

C. Assessment Fee and Tonnage Data

Kelly Vickers presented the January 2026 assessment fee and tonnage data, reporting monthly revenue of \$216,825.00. While the January assessment checks averaged \$1,971.00 — slightly below the annual average of \$2,249.00—year-to-date assessment fees remain strong at 106.9% of projections.

D. Grant Status Report

Ms. Davis updated the Board on the FY 2026 semi-annual reporting cycle, noting that while the February 21 deadline has passed, Ms. Davis is working with a couple counties on their submittals. Additionally, she announced that FY 2027 Grant applications are now live on the wvOASIS Vendor Self Service Portal and have been announced on the SWMB website, with a filling deadline of April 30, 2026.

Other – None

V. Standing Committee Reports – None

VI. Executive Director Report

Resource Recycling Conference

Isaiah McCoy and Traci Knabenshue (WVU) attended the late-February Resource Recycling Conference in San Diego as WV Recycling Coalition representatives. They engaged in sessions regarding food waste, collection processing, and government-led circular innovation. Networking efforts focused on building relationships with rural recycling cohorts in Nebraska, Ohio, and Kentucky for potential future partnerships

SWMB Training Series

Current registration for the event includes sixty attendees representing eighteen Solid Waste Authorities (SWAs). Seven private sector entities are also registered, including Casella, Cintas, Mark Joseph Accounting, SCS Engineering, Tire and Rubber, Webster Sanitation, and White Cap. The event will feature twelve private sector vendors alongside various state agency displays. Notably, several SWAs are set to receive over \$20,000 in unclaimed property returned by the State Treasurer's Unclaimed Property Division. Secretary of State Kris Warner will serve as the keynote speaker for Day 2.

Recycling Coalition

The Recycling Coalition of West Virginia currently has seven of its nine board seats filled. On March 6, Isaiah McCoy and Niki Davis represented the group at the National Recycling Coalition's Recycling Organization Council meeting to expand their network with state and local partners. The next coalition meeting is scheduled for May.

Tucker County

Tonnage levels have reached record highs due to the ongoing demolition and rehabilitation of multiple wind generation sites. Meanwhile, construction plans for a new disposal cell are nearing completion, and the development of the FY 2027 budget is currently underway.

Pocahontas County

The Board is closely monitoring developments in Pocahontas County. Included with this report is an Allegheny Mountain Radio article regarding a Special Meeting held to update the county's 2006 Mandatory Garbage Disposal Regulations. PCSWA Board attorney, David Sims, presented a draft proposal introducing 'Flow Control,' which would require all county-generated waste to be processed at the new transfer station. Additionally, Sims recommended applying the Green Box fee to all county properties, regardless of whether the property contains a structure or not. Another meeting is scheduled for Thursday, March 19 at 2 p.m.

Nicholas SWA

Ongoing assistance for the Nicholas County Solid Waste Authority (NCSWA) has encountered several obstacles, which were reviewed during this SWMB board meeting. County Commission President and current NCSWA Chair Craig Chapman joined the meeting virtually to address the board's inquiries. His formal request for support is detailed in the attached letter.

Chair Combs requested a motion to amend the agenda order to prioritize the vote on the WWSWMB's supersedure of the NCSWA. The motion, initiated by

Howard Coffield and seconded by Vice Chair Roger Bryant, passed unanimously.

New Business

- B. A resolution was brought before the board by Director Holstine. Vice Chair Roger Bryant moved for its acceptance; the motion was seconded by Tim Blankenship and carried unanimously by the board members present.

Legislative Tracking

The included Legislative Action Summary indicates that no legislation was enacted during the session that would impact the state's solid waste management protocols.

Palm Beach County, FL Waste to Energy Tour

Executive Director Mark Holstine and Amy Parsons-White (Director of the Marshall University Sustainability Department and Associate Director of the Appalachian Resiliency Center) recently toured the Solid Waste Authority of Palm Beach County facilities. Their visit featured an in-depth look at Resource Recovery Facility 2 (REF2), the most advanced waste-to-energy plant in North America — alongside the county's dual landfills, specialized metals recovery operations, and comprehensive recycling centers for both standard and hazardous household waste. A photographic presentation documenting the facilities was exhibited for the board.

Main Takeaways from the Tour:

- The SWA is a dependent taxing district that was created by a Special Act of the Florida Legislature. It is classified as dependent because its governing board is comprised of all members of the Palm Beach County Commission.
- The SWA is totally independent financially
- The SWA operates to Renewable Energy Facilities, REF1 and REF2, a Recovered Materials Processing Facility, a Biosolids Processing Facility pelletizing 95% of the wastewater solids in the county, a landfill, six transfer stations, seven home chemical and recycling centers, collection in unincorporated areas of the county.
- The WTE facilities reduce the volume of the waste going to the landfill by 90%, recover resources like metals, energy, and aggregate.
- Generate enough electricity to power ~90,000 homes.
- Net greenhouse gas reduction.
 - Avoid methane generation from landfilling.
 - Recover metals otherwise produced from mining.
 - Produce cleaner energy otherwise produced from fossil fuels.
 - Avoid long distance waste transportation.

- Recover ash derived aggregates for reuse in construction
- REF1 went online in 1989 and refurbished in 2009, has a 2,000 tons per day capacity, generates 67MW of power (~32,000 homes), recovers 25,000 tons of metal per year.
- REF2 went online in 2015 at a cost of \$700 million (cleanest, greenest, most efficient renewable energy facility in the world – SWANA), has a 3,000 tons per day capacity, generates 96MW of power (~68,000 homes).
- REF2 operates greater than 80% below the permitted limit for particulate matter, Cadmium, Lead, Mercury, Carbon Monoxide, Hydrogen Chloride, and Dioxin. It operates at greater than 25% below the permitted limit for Sulfur Dioxide and Nitrogen Oxides (NOx).
- A replacement of REF1 with REF1R is planned at a cost of \$1.5 billion. REF1R will have a 3,000 tons per day capacity. Once online, total emissions from the two facilities will be lower than present day by nearly 500 tons per year.
- Recovered Materials Processing Facility processes ~120,000 tons per year.
- Special Act of Legislature (Ch. 2001-331) established flow control for the county.

Director Holstine further stated that he is in possession of an abundance of information that he can share at later date if interest is shown.

VII. Unfinished Business – None

VIII. New Business

A. Pocahontas County SWA Commercial Solid Waste Facility Siting Plan & Comprehensive Plan Updates

Steve Pilato moved for the board to approve the Pocahontas County Solid Waste Authority's Comprehensive Litter and Solid Waste Control Plan, in accordance with W.Va. Code §22C-4-8(d) and 54 CSR 3-6. The motion also included the update to the Commercial Solid Waste Facility Siting Plan per W.Va. Code §22C-4-24(d) and 54 CSR 4-6. The motion was seconded by Vice Chair Roger Bryant and carried unanimously.

IX. Miscellaneous Business – None

X. Public Comment – Limited to three minutes.

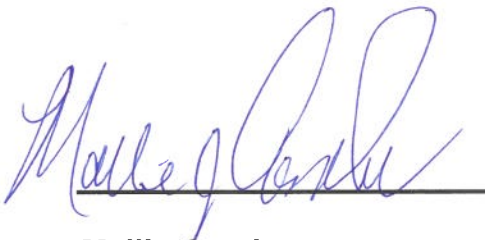
XI. Next Meeting.

Chair Combs se the next meeting of the Solid Waste Management Board for Wednesday, April 15, 2026, at 11:00 a.m.

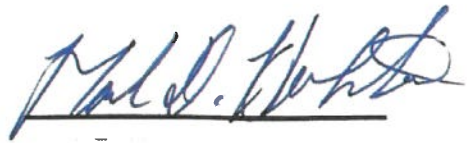
XII. Adjournment.

With no further business on the agenda, Chair Combs adjourned the meeting at 12:20 p.m.

Respectfully submitted,



Mallie Combs
Chair



Mark Holstine
Secretary/Treasure