



WEST VIRGINIA SOLID WASTE MANAGEMENT BOARD

601 57TH St. SE, Charleston, WV 25304
Mark D. Holstine, PE. Executive Director
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Board Meeting Minutes August 20, 2026 11:00 a.m.

I. Call to Order

II. Roll Call

Present: Mallie Combs, Tim Blankenship, Roger Bryant, Jason Frame, Steve Pilato, Yogesh Patel, and Howard Coffield

Absent: None.

Board Counsel: Kelley Goes, Esq.

Staff: Mark Holstine, Sarah Roncaglione, Kelly Vickers, Niki Davis, Cathleen Salmons, Isaiah McCoy, Rosamary Schwaiger, and Kristopher Trabert

Visitors Listed: Teri Tyler with Wetzel County SWA

III. Approval of Minutes of July 15, 2026, Board Meeting

The minutes of the previous meeting were approved as distributed with a motion for approval made by Tim Blankenship and seconded by Howard Coffield.

IV. Financial Reports

A. Financial Statements

Presenting the June 2026 financial statements, Ms. Salmons confirmed that the balance sheet and income statement remain stable. She noted that there was a slight increase in office expenses due to restocking of supplies following the conclusion of the work-from-home period.

B. Purchasing Card Report

Ms. Salmons presented the P-card report, she explained that the charges for the Bridgeport Conference Center were the remaining cost for the SWMB Spring Training Conference.

C. Assessment Fee and Tonnage Data

During her presentation of June 2026 data, Ms. Salmons reported the total monthly revenue of assessment fees collected was \$257,030. Additionally, county assessment checks averaged \$2,337 for the month.

D. Grant Status Report

Ms. Davis presented the grant operations status report, noting that all but eight FY 2026 reports are submitted, and FY 2027 paperwork has been received from eleven of the thirty grantees.

Other – None

V. Standing Committee Reports – None

VI. Executive Director Report

Pocahontas County – The Department of Environmental Protection (DEP) appointed Ms. Nancy Harris to the Pocahontas SWA board. The next meeting of the SWA is scheduled for Tuesday, August 25, 2026. The situation continues to be monitored and updates will be provided.

Tucker County – New cell construction is underway at the landfill, and the liner installation is to begin soon. The next meeting of the SWA is scheduled for Monday, August 24, 2026.

Recycling Coalition – The next meeting of the Recycling Coalition will be held on Friday, August 21. Discussions will center around board nominations and elections for the upcoming year and logo redesign contest.

Nicholas County – A new office administrator has been hired. The transition plan projects a release from supersedure in September 2026, with technical assistance provided as required. Financially, revenue is tracking for a 4.7% increase from the previous year, and the transfer station is diverting 15% of the tonnage to the C&D cell keeping revenue at the SWA.

Berkeley County – The SWA is considering an application of Site Approval from Burcell Martinsburg, LLC for a revamped startup of the operation of the facility previously managed by Entsorga. This facility aims to divert ~80% of the MSW from landfills. The MSW will be processed to create Renewed Natural Gas (RNG) and Alternative Solid Fuel.

Clean Seas – DEP has approved the Construction Air Quality permit for the Belle pyrolysis facility. The facility is designed to convert plastics into pyrolysis oil.

Other – BFAS has sent out information questionnaires to all 50 SWAs as was done last year to obtain base operational information from each SWA. The response has been much better than last year so far with more SWAs answering and providing more information.

VII. Unfinished Business – None.

VIII. New Business - None

IV. Miscellaneous Business – None.

X. Public Comment – Limited to three minutes.

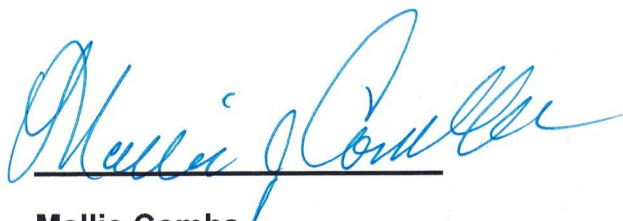
XI. Next Meeting.

Chair Combs set the next meeting of the Solid Wast Management Board for Wednesday, September 30, 2026, at 11:00 a.m.

XII. Adjournment.

With no further business on the agenda, Chair Combs adjourned the meeting at 11:47 a.m.

Respectfully submitted,



Mallie Combs
Chair



Mark Holstine
Secretary/Treasure