



WEST VIRGINIA SOLID WASTE MANAGEMENT BOARD

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Mark D. Holstine, PE, Executive Director
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Finance Committee MINUTES West Virginia Solid Waste Management Board June 18, 2025 10:00 a.m.

1. Roll Call.

Present - Committee: Roger Bryant, Howard Coffield, Mallie Combs and Jason Frame.

Absent: None.

Legal Counsel: Kelley Goes, Esq.

Staff: Mark Holstine, Jayne Ann Arthur, Cathleen Salmons, Niki Davis, Kelly Vickers, Kyla Morris, and Sarah Roncaglione.

Visitors Listed: Steve Pilato.

The committee meeting was properly advertised in accordance with the W. Va. Code, Chapter 6, Article 9A. The meeting was called to order by Chair Roger Bryant, at 10:00 a.m., in Conference Room 1125, at DEP Headquarters located at 601 57th Street, SE, Charleston WV 25304. Sarah Roncaglione called the roll. Chair Bryant announced a quorum was present.

2. Unfinished Business.

A. None.

3. New Business.

A. FY 2027 Proposed Budget.

Ms. Jayne Ann Arthur, stated that the Proposed FY 2027 Budget of \$2,992,194 be presented to the full Board at the July 2025 meeting with a recommendation for approval.

Mr. Jason Frame moved that the Finance Committee present the Proposed FY 2027 Budget to the full Board at the July 2025 meeting with a recommendation for approval. Motion was seconded by Mr. Coffield was passed unanimously.

B. Total Aggregate Amount of Grant Funds Available for FY 2026 Grants.

Ms.Niki Davis informed the Committee that staff is recommending the total aggregate amount available for distribution in the FY 2026 grant program to be \$300,000.

Following discussion and review of funds available for grants, Mr. Howard Coffield moved that the committee approve the grant recommendations in the total amount of \$300,000. for the fiscal year 2026 Solid Waste Management Board Grant program, as presented, and request they be submitted to the full Board for approval during the July 2025 meeting.

Seconded by Mr. Jason Frame, the motion passed unanimously.

4. Miscellaneous Business.

A. None.

5. Public Comments - Limited to *three* Minutes.

A. None.

6. Next Meeting.

The next meeting of the Finance Committee is yet to be determined.

7. Adjournment.

There being no further business to discuss for the Finance Committee the Chair declared the meeting adjourned at 10:06 a.m.

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Respectfully submitted,



Roger Bryant
Finance Committee Chair



Mark D. Holstine
Secretary/Treasurer