



WEST VIRGINIA SOLID WASTE MANAGEMENT BOARD

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Mark D. Holstine, PE, Executive Director
www.state.wv.us/swmb

Grants Committee

MINUTES

West Virginia Solid Waste Management Board
June 18, 2025
10:30 a.m.

1. Roll Call.

Present - Committee:	Chair Steve Pilato, Howard Coffield, Mallie Combs (ex-officio), and Yogesh Patel
Absent:	None
Legal Counsel:	Kelley Goes, Esq.
Staff:	Mark Holstine, Sarah Roncaglione, Niki Davis, Kyla Morris, Kelly Vickers, Cathleen Salmons, and Jayne Ann Arthur
Visitors Listed:	Jason Frame

The committee meeting was properly advertised in accordance with the W. Va. Code, Chapter 6, Article 9A. The meeting was called to order by Chair Steve Pilato, at 10:30 a.m., in Conference Room 1125 at DEP Headquarters located at 601 57th Street, SE, Charleston WV 25304. Sarah Roncaglione called the roll. Chair Pilato announced a quorum was present.

2. Unfinished Business.

A. Approval of Minutes from the January 15, 2025 Grants Committee Meeting.

Chair Pilato requested approval of the minutes from the January 15, 2025 meeting. Howard Coffield moved to approve the minutes of the January 15, 2025 meeting. Mallie Combs seconded the motion and it passed unanimously.

3. New Business.

A. FY 2026 Grant Program.

Chair Pilato thanked the SWMB staff on the grant application review and recommendations.

1. FY 2026 Grant Program.

Staff is recommending the total aggregate amount available for distribution in the FY 2026 grant program be \$300,000.

Mr. Howard Coffield moved that the committee accept the grant recommendations in the total amount of \$300,000 as presented and request they be submitted to the full Board for approval during the July 2025 meeting. The motion was seconded by Yogesh Patel.

Chair Pilato stated a motion was introduced and seconded and asked if there are any questions or objections. There were none and the motion passed unanimously.

2. Review of Grant Applications Submitted.

Chair Pilato asked the SWMB staff if they had any comments regarding the grant packet and recommendations. Ms. Davis indicated the grant team, which consists of Niki Davis and Kyla Morris, reviewed the grant request and summarized the recommendations in the spreadsheet provided in the packet. Director Holstine indicated in reviewing the request with an emphasis placed on the SWA's audits and comparing the requestors audit findings in considering the grant allocation.

4. Miscellaneous Business.

A. None.

5. Public Comment - Limited to THREE Minutes.

None.

6. Next Meeting.

The next meeting of the Grants Committee is to be determined, with a suggested date around January 21, 2026.

7. Adjournment.

There being no further business to discuss, Chair Pilato declared the meeting adjourned at 10:45 a.m.

Respectfully submitted,



Steve Pilato
Grants Committee Chair



Mark D. Holstine
Secretary/Treasurer