



WEST VIRGINIA SOLID WASTE MANAGEMENT BOARD

601 57th St. SE
Charleston, WV 25304
Phone: (304) 926-0448

Mark D. Holstine, PE.
Executive Director
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MINUTES

**Board Meeting
February 18, 2026
11:00 a.m.**

1. Call to Order.

2. Roll Call.

Present - Board

Mallie Combs, Tim Blankenship, Roger Bryant,
Howard Coffield, Jason Frame, and Yogesh Patel

Absent:

Steve Pilato

Board Counsel:

Kelley Goes, Esq.

Staff:

Mark Holstine, Sarah Roncaglione, Kelly Vickers, Niki
Davis, Isaiah McCoy, Rosamary Schwaiger, and
Cathleen Salmons.

Visitors Listed:

Nicole Hunter with Kanawha County Solid Waste
Authority.

Chair Mallie Combs called the meeting to order at 11:00 a.m. in the DMV conference room at 5707 MacCorkle Avenue SE, Charleston, WV. Notice was provided in compliance with W. Va. Code § 6-9A. Following the roll call by Sarah Roncaglione, the Chair confirmed a quorum was present.

3. Approval of minutes of the January 21, 2026, Board meeting.

Chair Combs called for a motion to approve the minutes of the January 21, 2026, meeting. Tim Blankenship moved to approve the minutes as presented, and Howard Coffield seconded. The motion carried unanimously.

4. Financial Reports.

A. Financial Statements.

Ms. Vickers presented the December 2025 financial statements, noting no significant changes to the balance sheet or income statement. She highlighted a reduction in office expenses resulting from staff remote work arrangements. Additionally, she clarified that hospitality expenditures for the period were dedicated to an employee appreciation dinner.

B. Purchasing Card Report.

Kelly Vickers presented the P-card report, noting that all activity was standard. She clarified that the higher-than-average lodging charges resulted from site visits conducted to assist the Nicholas County Solid Waste Authority.

C. Assessment Fee and Tonnage Data.

The assessment fee and tonnage data for December 2025 was presented to the Board by Kelly Vickers. December assessment fee checks were in the amount of \$2,185.00. Average check for the year is \$2,249.00. Total assessment fee revenue for the month reached \$240,391. Additionally, year-to-date assessment fees are at 106.98%.

D. Grant Status Report.

Ms. Davis informed the Board all remaining FY 2025 reports have been received. As for FY 2026, the semi-annual period ended on February 1, 2026.

E. Other — None.

5. **Standing Committee Reports.**

A. None.

6. **Executive Director Report.**

Friends of Berkeley County – Isaiah McCoy and Niki Davis attended the January 27 meeting for a new volunteer-led non-profit focused on recycling funds. The SWMB provided resources and invited the group to the Spring Training in April.

SWMB Training Series – SWMB Spring Training: Promotional mailings were distributed this week. Secretary of State Kris Warner is confirmed as the Day 2 keynote speaker; an invitation to DEP Secretary Harold Ward for Day 1 is pending. Kelly Vickers attended the WV Association of Counties and County Commissioner's Association events to strengthen institutional partnerships.

Recycling Coalition – Winners of The Freedom youth contest were notified, Isaiah McCoy, Traci Knabenshue of WVU, and DEP Youth Environmental Program coordinating statewide prize presentations. Isaiah and Traci will attend the Resource Recycling Conference later this month which will be held in San Diego. Membership to the National Recycling Coalition (NRC) is being pursued because it provides a platform for peer-to-peer networking, communication, resources, and training opportunities for recycling organizations that can be passed on to Coalition members and will also benefit the SWMB.

Tucker County – Due to over-budget blasting bids, an alternate design is being developed. Compensation and employment levels at the landfill are currently being evaluated in anticipation of future cell construction and maintenance needs, which includes compliance issues. This is due to the increased tonnage, which will in turn help fund the increases.

Pocahontas County –The latest proposals from Allegheny Disposal are being considered. The 3 options include the SWA owning the land and Allegheny Disposal or their subsidiary owning the building, and the SWA would operate the facility. All proposals involve leasing the facility over 15 or 40 years and will cause the Green Box fees to increase significantly from current levels. An inflationary increase is included in each proposal. The lease the payments which will require an evaluation of both the tipping fees and Green Box fees

annually. The SWA is scheduled to meet on February 18 for discussion and decision.

Nicholas SWA – SWMB staff anticipate concluding assistance by month's end as the new administrator assumes full duties. Work is underway to standardize future policies. Operational updates are provided in the current Board packet and will be presented at the next local SWA meeting.

Wood County – Ongoing support is being provided to the Wood County SWA regarding local recycling challenges. Staff plan to attend the upcoming informational meeting on February 26, either in person or virtually. A report on the Parkersburg curbside recycling program is included in the Board packet for review. Director Holstine noted a scheduling conflict for that date, as he will be in Florida visiting a waste-to-energy facility in coordination with the Marshall University Appalachian Resiliency Center.

Legislative Tracking – A Legislative Bill Tracking spreadsheet is attached to this report. This document is distributed via email to all Solid Waste Authorities (SWAs) on a weekly basis throughout the current legislative session.

Public Service Commission – Approval has been given for the transfer of the Certificate of Need for the Summersville facility from WV Tire Disposal to Axiom Tire Recycling. While the Commission approved temporary disposal rates for waste tires, it stipulated that Axiom must apply for rate revisions within 18 months of restarting.

Miscellaneous – Kelly has been invited to present at the NIGP National Forum in Columbus in August. She will be presenting a course on procurement, financial red flags, and best practices to prevent fraud.

7. Unfinished Business.

A. None.

8. New Business.

A. FY 2026 Grant - Request for Change of Scope.

Vice Chair Bryant moved to approve Region VIII Solid Waste Authority's request to modify their FY 2026 grant scope and reallocate the \$12,000 award. Approval is contingent upon the Authority submitting all necessary expenditure documentation. The motion was seconded by Howard Coffield and carried unanimously.

9. **Miscellaneous Business.**

A. None.

10. **Public Comment — Limited to three minutes.**

A. None

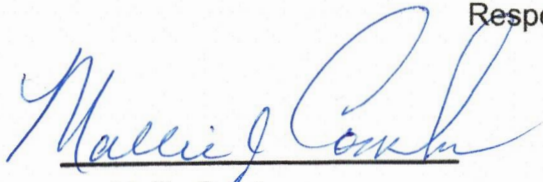
11. **Next Meeting.**

Chair Combs set the next meeting of the Solid Waste Management Board for **Wednesday, March 18, 2026, at 11:00 a.m.**

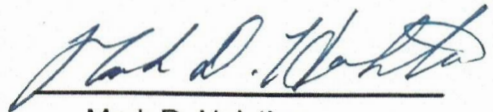
12. **Adjournment.**

With no further business on the agenda, Chair Combs adjourned the meeting at 11:54 a.m.

Respectfully submitted,



Mallie Combs
Chair



Mark D. Holstine
Secretary/Treasurer