



# WEST VIRGINIA SOLID WASTE MANAGEMENT BOARD

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Mark D. Holstine, PE, Executive Director  
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## MINUTES

### Finance Committee West Virginia Solid Waste Management Board June 18, 2024 10:00 am

#### 1. Roll Call.

Present - Committee: Roger Bryant, Howard Coffield, Mallie Combs and Jason Frame.

Absent: None.

Legal Counsel: Kelley Goes.

Staff: Mark Holstine, Jayne Ann Arthur, Cathleen Salmons, Scott Norman, and Maxine Johnson.

Visitors Listed: Steve Pilato.

The committee meeting was properly advertised in accordance with the W. Va. Code, Chapter 6, Article 9A. The meeting was called to order by Chair Roger Bryant, at 10:00 am., in Conference Room 1203/1204, at DEP Headquarters located at 601 57<sup>th</sup> Street, SE, Charleston WV 25304. Jayne Ann Arthur called the roll. Chair Bryant announced a quorum was present.

**2. Unfinished Business.**

A. None.

**3. New Business.**

**A. FY 2026 Proposed Budget.**

Scott Norman stated that the Proposed FY 2026 Budget represents appropriations requests increased from the fiscal year 2025 due to across the board raises. Mr. Norman further explained the fiscal year 2026 Budget Request is consistent with past fiscal years again with the exception of the personnel service increase, the budget is comparatively standard.

Mr. Jason Frame moved that the Finance Committee present the Proposed FY 2026 Budget to the full Board at the July 2024 meeting with a recommendation for approval. Motion seconded by Mr. Coffield, the motion passed unanimously.

**B. Total Aggregate Amount of Grant Funds Available for FY 2025 Grants.**

Grants Administrator, Scott Norman informed the Committee that staff is recommending the total aggregate amount available for distribution in the FY 2025 grant program to be \$400,000.00.

Following discussion and review of funds available for grants, Mr. Howard Coffield moved that the Finance Committee recommend to the full Board at the July 2024 meeting to accept the committee's request of \$400,000.00 for the total aggregate amount of grant funds for the FY 2025 grant program. Seconded by Mr. Frame, the motion passed unanimously.

**4. Miscellaneous Business.**

A. None.

**5. Public Comments - Limited to THREE Minutes.**

A. None.

**6. Next Meeting.**

The next meeting of the Finance Committee is yet to be determined.

7. **Adjournment.**

There being no further business to discuss for the Finance Committee the Chair declared the meeting adjourned at 10:09 am.

Respectfully submitted,



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Roger Bryant  
Finance Committee Chair



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Mark D. Holstine  
Secretary/Treasurer