



WEST VIRGINIA SOLID WASTE MANAGEMENT BOARD

601 57th St. SE
Charleston, WV 25304
Phone: (304)926-0448

Mark D. Holstine, PE, Executive Director
www.state.wv.us/swmb

MINUTES

West Virginia Solid Waste Management Board Grants Committee June 18, 2024 10:30 am

1. Roll Call.

Present - Committee: Steve Pilato, Howard Coffield, Mallie Combs (ex-officio), and Yogesh Patel.

Absent: None.

Legal Counsel: Kelley Goes.

Staff: Mark Holstine, Jayne Ann Arthur, Scott Norman, Carol Throckmorton, Paul Hayes, Brittany Cummings, Maxine Johnson, and Cathleen Salmons.

Visitors Listed: None.

The committee meeting was properly advertised in accordance with the W. Va. Code, Chapter 6, Article 9A. The meeting was called to order by Chair Steve Pilato, at 10:30 am., in Conference Room 1203/1204 at DEP Headquarters located at 601 57th Street, SE, Charleston WV 25304. Jayne Ann Arthur called the roll. Chair Pilato announced a quorum was present.

2. Unfinished Business.

A. Approval of Minutes from the January 17, 2024 Grants Committee Meeting.

Chair Pilato requested approval of the minutes from the January 17, 2024 meeting. Howard Coffield moved to approve the minutes of the January 17, 2024 meeting. Yogesh Patel seconded the motion and it passed unanimously.

3. New Business.

A. FY 2025 Grant Program.

Chair Pilato thanked the SWMB staff on the grant application review and recommendations.

1. FY 2025 Grant Program.

Staff is recommending the total aggregate amount available for distribution in the FY 2025 grant program be \$400,000.00.

Mr. Yogesh Patel moved that the committee approve the grant recommendations in the total amount of \$400,000, as presented, and request they be submitted to the full Board for approval during the July 2024 meeting. The motion was seconded by Mr. Howard Coffield.

Chair Pilato stated a motion was introduced and seconded and asked if there are any questions or objections. There were none and the motion passed unanimously.

2. Review of Grant Applications Submitted.

Chair Pilato asked the SWMB staff if they had any comments regarding the grant packet and recommendations. Mr. Scott Norman indicated the grant team which consists of Scott Norman, Carol Throckmorton, and Brittany Cummings reviewed the grant request and summarized the recommendations in the spreadsheet provided in the packet. Director Holstine indicated the process the grant team did in reviewing the request with an emphasis placed on

the SWA's audits and comparing the requestors audit findings in considering the grant allocation. Ms. Mallie Combs stated several SWA's were requesting grant funds investing in security cameras. Chair Pilato asked if this was due to an increase of theft. Director Holstine stated theft as well as safety concerns. Chair Pilato complimented the staff on the thoroughness of the grant packet.

4. **Miscellaneous Business.**

A. None.

5. **Public Comment - Limited to THREE Minutes.**

None.

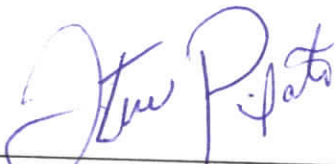
6. **Next Meeting.**

The next meeting of the Grants Committee is to be determined, with a suggested date around January 15, 2025.

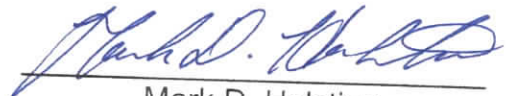
7. **Adjournment.**

There being no further business to discuss, Chair Pilato declared the meeting adjourned at 10:42 am.

Respectfully submitted,



Steve Pilato
Grants Committee Chair



Mark D. Holstine
Secretary/Treasurer